

Temporary Student Hiring Form

Student ID: Employee Name: Phone #:

Home Address:

City: State: Zip Code:

Email Address:

Does this individual currently work at NC State? YES NO

Has this individual ever worked for NC State? YES NO

Proposed Start Date: Proposed Temporary Assignment End Date:

Immediate Supervisor: Project ID/Phase:

Hourly rate ([attach form if above max*](#)): \$ Estimated hours per week:

Job Title (Select One):

Select One	Job Title	Rate*	Description
<input type="radio"/>	TSW910 - Student worker, enrolled at NCSU	\$7.25 - 30.00	An individual who is enrolled at least half-time for the current or upcoming semester at NC State University , and whose student status is their primary role (the work they perform is secondary/incidental to their primary role as a student).
<input type="radio"/>	TSW912 - Work Study Student	\$7.25 - 20.00	A Student worker as defined above who is being paid from the federally funded work study program
<input type="radio"/>	TSW914 - Student Int (Frml Credit Prog)	\$7.25 - 20.00	A Student worker as defined above who is being paid for performing work that is part of a formal credit intern program
<input type="radio"/>	TN960 - GTI Intern	\$7.25 - 30.00	An individual who is part of a GTI certificate program (the work must be incidental to their primary field of study in their home country. A minimum of 32 hours must be worked each week to meet the immigration requirements).
* Include Request to Pay Over Max Rate Form if salary is above max			

* Information from the Graduate School: Graduate students who are working 20 hours per week on an assistantship should obtain the approval of the Director of their Graduate Program (DGP) before accepting any other employment. In general, US students are allowed to work up to 40 hours per week without approval in the summer. International students can work 40 hours per week only if they are not registered for classes. If registered, they are then restricted to 20 hours per week. Graduate students are advised to obtain any necessary approvals prior to accepting temporary employment.

Graduate Student Acknowledgement of this information: _____
Graduate Student Signature

Supervisor's Signature: _____ Date: _____

Project Authorizer's Signature: _____ Date: _____